



2021/22 MEMBERSHIP GUIDE AND AGREEMENT

Thank you for considering a Public Glass Membership. We believe the benefits will add depth to your glassmaking experience and allow Public Glass to better serve you in the year ahead.

Please Note: All studio memberships are add ons to a Public Glass General Membership (except for the Professional Coldworking Membership and the Student Membership) Please be sure to double-check your desired membership for all of its requirements and inclusions before registration to ensure that you understand it thoroughly.

Membership Sign-up Steps

In order to begin your Public Glass membership, you will need to do the following:

- Read the enclosed Membership Guide and indicate your membership choices on the Membership Agreement Page**
- Sign the Public Glass Waiver of Liability at www.publicglass.org/waiver** (must be done annually)
- Sign up and pay for your chosen membership at www.publicglass.org/join** (only needs to be done once, unless membership level choice has changed.)
 - Please note: if you are signing up for a monthly flame/warm shop membership you will need to sign up for your annual Gen. Membership separately. At this time our booking system does not allow combined membership registrations.
- Agree to the enclosed Automatic Payment Agreement and the Shop Rules**
- Fill out the Contact Information and Volunteer Skills page**
- Return Your Forms** via email to operations@publicglass.org, in person to the Public Glass office or by mail to Public Glass, 1750 Armstrong Ave., San Francisco, CA 94124

Feel free to call or email Public Glass at any time to address any questions or concerns that you might have. We can be reached at 415-671-4916 between the hours of 10am and 6pm Tuesday through Friday, or at operations@publicglass.org.

We look forward to growing together as a community.

◆ **Membership Privileges do not begin until payment is received and this document is returned** ◆

Please retain a copy of this agreement for your records.

PUBLIC GLASS 2021/22 MEMBERSHIP GUIDE

Public Glass Membership Year: July 1st 2021 to June 30th 2022

PLEASE NOTE: Memberships will renew automatically. Please confirm your wish to continue as a Public Glass member by returning the attached form, and then sign up for your chosen membership at www.publicglass.org/join.

Membership Responsibilities

- Follow all shop rules
- Make timely and consistent payments for all rentals & services; fees may apply for late payments.
- Help keep all Public Glass shared areas clean and presentable
- Be safe and work safely at Public Glass
- Promote Public Glass and it's programs
- Respect and help other renters, students, members and visitors
- Attend the annual safety workshop and member meeting at Public Glass.
- Have fun!

Required Volunteer Hours

- Members will be responsible for **1 volunteer hour per month** over the course of the year (12 hours total). Volunteering at Hot Glass Cold Beer events constitute legitimate volunteer hours, but other activities should be pre-approved by PG staff before being undertaken. Completed volunteer hours must be reported to PG's Director of Operations in order to be credited.
- Hours may be contributed as the member chooses, but failure to complete all 12 can result in a \$500 penalty at the discretion of Public Glass. Members also have the option to preemptively buy out of their volunteer responsibilities for the same \$500 price.

Non-Member Restrictions

- Non-Members may not have unsupervised access to any part of the facility. Supervision will be undertaken and defined by management.
- Non-members must provide at least 48 hours' notice for all cancellations, unless otherwise indicated for a specific class or workshop.

PUBLIC GLASS FOUNDATIONAL MEMBERSHIPS

Public Glass Foundational Memberships include the following benefits and also serve as a base platform for all Studio Memberships (Except Professional Coldworking.)

General Membership- \$250/yr

Includes:

- Access to Studio Memberships and their further reduced rental rates
- \$20 off Hot Shop Rentals
- Unlimited Cold Shop usage for work made at Public Glass
- The ability to book your own rentals within our Member Portal
- The ability to give only 24 hour notice for cancellations or rescheduling
- Contributing to a vibrant arts community!

Student Membership- \$125/year

A Student Member is a glass enthusiast who is currently in school and wishes to explore all the possibilities that glass has to offer! They wish to take classes and private lessons, rent time in any of our studios independently and take advantage of all that PG has to offer! Must present valid student ID to qualify.

Includes:

- \$40 off Hot Shop Rentals, our steepest discount
- Unlimited Cold Shop usage for work made at Public Glass
- \$5 off each flameworking hour rented
- 50% discount on Kiln Firings
- 15% off any class registrations paid for during the Membership Year
- The ability to book your own rentals within our new Member Portal
- The ability to give only 24 hour notice for cancellations or rescheduling
- Becoming a part of a vibrant arts community!

PUBLIC GLASS STUDIO MEMBERSHIPS

Cold Shop Memberships

A Stand-Alone Membership, no General Membership required

Professional Cold Shop Membership- \$320/Quarter

The Professional Cold Shop Member is someone who perhaps has their own kiln or works at any one of the many Bay Area glass studios, but needs a cold shop to complete their work. With any other membership all work not produced at PG is subject to a \$25/hr coldworking fee, but the professional coldworking membership allows for the cold working of any glass made anywhere for one quarterly rate. The funds from the Professional Cold Shop Memberships will go directly toward improving the cold working equipment at Public, so this would also be a great way for someone to offer a focused contribution back into our artist community.

This is a great deal for anyone who plans to use the cold shop at least 4-5 hours per month for finishing objects that are not made at Public Glass.

Monthly Flameworking Memberships

Require General PG Membership for Access (See page 4)

	Cost per Month	Included Monthly Hours	Hourly Rate	Locker	Keyed Access
Non-Member	-	-	\$15/hr	-	-
Standard	\$150	15	\$10/Hr	Included	Included
Plus	\$240	30	\$8/Hr	Included	Included
Unlimited	\$800	Unlimited	N/A	Included	Included

Flameworking Membership Levels:

Standard Membership- \$150: 15 Included Hours a Month (\$10/hour)

- Additional Hours remain at \$10/hour

Plus Membership- \$240: 30 Included Hours a month (\$8/hour)

- Additional hours \$8/hour

Unlimited Membership- \$800: Come in whenever you want for however long you want

Rates for Hot Shop Rentals According to Membership Level

	Non Member	Foundational Memberships		Supplemental Hot Shop Memberships <i>Require General PG Membership for Access (See page 4)</i>		
		General	Student	Silver	Gold	Professional
Cost	-	\$250/yr	\$125/yr	Gen. Membership + \$300/yr	Gen. Membership + \$600/yr	Gen. Membership + \$3000/yr
Studio Usage Rates and Class Discounts						
Cold Shop	\$25/hour	Included	Included	Included	Included	Included
Warm Shop	Standard Rate	Standard Rate	Member Rate	Standard Rate	Standard Rate	Member Rate
Flame Shop	Standard Rate	Standard Rate	Member Rate \$10/hr	Standard Rate	Standard Rate	Member Rate \$10/hr
Class Discount	-	-	15%	10%	10%	10%
3 Hr Hot Shop Rental	\$170/lg \$150/sm	\$150/lg \$130/sm	\$130/slot \$110/sm	\$140/lg \$120/sm	\$130/lg \$110/sm	\$130/lg \$110/sm
Hot Shop Additions						
Garage	\$10/slot	\$10/slot	\$10/slot	\$10/slot	\$10/slot	Included
Propane Torch	\$10/slot	\$10/slot	\$10/slot	\$10/slot	\$10/slot	Included
Oxy Propane	\$20/slot	\$20/slot	\$20/slot	\$20/slot	\$20/slot	Included
Extra ½ Annealer	\$50/Slot	\$50/Slot	\$50/Slot	\$50/Slot	\$50/Slot	Included
Locker	\$130/yr	\$130/yr	\$130/yr	\$130/yr	\$130/yr	Included
Monthly Billing	-	-	-	-	-	Included

Annual Hot Glass Membership Upgrades: Users Guide

General Membership (Foundational Level, see above)

Someone who rents time at Public Glass around once a month, but does not far exceed it, should find the General Membership sufficient for their needs. They also do not plan to take classes, and so have no need for the 10% discount provided by the other memberships.

Pays for itself if you rent just 13 slots per year (just over 1 per month.) A renter who averages 4 slots per month will save \$710 annually!

Membership Upgrades- Hot Shop

Silver Membership- Gen. Membership + \$300/yr

A Silver Membership is ideal for someone who rents between 1-3 slots per month, and can take advantage of the \$30/slot rental discount included. The 10% class discounts at this level also provide the opportunity to join intermediate and advanced courses offered by visiting artists and staff at a reduced rate. The Silver Membership also provides access to the cold shop without an hourly fee.

Pays for itself if you rent 19 slots or more per year (Less than 2 per month). A renter that averages 4 slots a month will save \$890 annually!

Gold Membership- Gen. Membership +\$600/yr

A Gold Membership is ideal for someone who rents between 3 and 7 slots per month. Gold Members will receive a \$40 discount on all hot shop rentals. The Gold Membership also provides a class discount of 10% and access to the cold shop without an hourly fee.

Pays for itself if you rent 22 or more slots per year (around 2 per month.) A gold member who rents an average of 4 slots per month would save \$1070 annually, one who rents an average of 7 slots per month would save \$2510.

Professional Membership- Gen. Membership +\$3000/yr

A Professional Membership is ideal for someone who rents consistently, producing a high volume of work, and has a high volume of services rented each month as a result. They often rent extra annealing space or additions like torches and the garage. They may also need a locker on site to store tools, pipes and color. In addition to a reduced hot shop, warm shop and flame shop rental rate, the Professional Membership also provides a class discount of 10% and access to the cold shop without an hourly fee.

Membership pays for itself if you rent 78 slots (less than 7 slots/month) or 35 slots (about 3 slots/month) with an additional 1/2 annealer per slot. A regular propane torch, garage or oxy propane torch user would pay for their membership with just 63 slots (less than 6 slots/month.) The regular renter of one torch and the garage would earn their money back in 52 slots (less than 5 slots/month). The regular rental of an extra 1/2 annealer and one equipment addition would allow the membership to pay for itself in 32 slots (less than 3 slots/month)

Membership Upgrades- Warmshop (Monthly)

Require General PG Membership for Access (See page 4)

	Cost per Month	Included 24 Hour Firings per Month	Additional 24 Hour Firings	Firing Extensions	Personal Storage Cabinet
Non-Member	-	-	\$46 Standard, \$126 Large	\$23 standard, \$63 Large	-
Half Membership	\$135	2	\$23 Standard, \$63 Large	Same	1
Full Membership	\$265	4	\$23 Standard, \$63 Large	Same	2

Monthly Warmside Membership Terms

The term of the membership will be for a one year period from the date signed.

All conditions specified herein shall remain in effect until the end of said period, and may be revisited/alterd at that time and not before. Public Glass reserves the right to make any and all revisions deemed necessary at any time after the initial term expires. Public Glass agrees to present any changes to the Warmside Members in writing, with a minimum of 30 days notice prior to implementation. The terms of this contract in its entirety will remain in effect until/unless revisions are deemed necessary by Public Glass, and shall not expire until such time.

Membership will auto-renew annually, until such time that the member notifies Public Glass, in writing, of the desired termination of the agreement. Such notice must be given at least 30 days in advance of the specified end date. The member is responsible for all fees that fall within the period between notification specified termination date.

Public Glass reserves the right to terminate the membership agreement at any time.

Fee

Warmside Member agrees to pay the associated monthly fee to Public Glass on the 1st of each month, and will be paid at this time by automatic debit to the account specified herein, unless otherwise specified in writing. If the fee is not paid by the 3rd of the month, for any reason including but not limited to lack of funds in the automated account or failure to remit manual payment, there will be an additional \$15 penalty. If a member fails to pay for one month, said member may be asked to leave the space at the discretion of Public Glass Staff.

The Warmside member will receive the following benefits:

1. A set number of firing credits at Public Glass per month. The credit of an individual member may accumulate to no more than 24 firings.
 - a. Upon the accumulation of 24 credits, a member will cease to accrue firings and will not receive reimbursement or reinstatement of credits earned during the period of maximized balance.
 - b. Credits remain valid throughout the duration of membership, and will not expire. Upon termination of the membership member will have 60 days to use any remaining credits.
 - c. Membership firing credits hold no monetary value and cannot be transferred between renters, converted to class credit or refunded for fiscal compensation.
2. 50% discount on all firings above the included per month.
 - a. Discounted firings are to be used in the creation of Warmside Member projects only, and may not be used to discount the firings of non-members.
3. 24 hour keyed access to the warm shop.
 - a. Each member is responsible for locking up and ensuring the safe and clean condition of the facilities when they leave.
4. Either 1 or 2 storage cabinets, depending on membership level, in which to store tools and materials as desired.
 - a. Due to restrictions from the SFFD, storage on top of the cabinets will not be permitted.
5. Optional inclusion in a biennial discounted bulk glass purchase from Bullseye Glass Co., carried out at the request of the members or as needed by Public Glass

PUBLIC GLASS 2021/22 MEMBERSHIP AGREEMENT

MEMBERSHIP AGREEMENT for _____ New Renewing

(Member Name)

Please fill out the agreement and return it to PG. **You must sign up for your chosen plan at publicglass.org/join, which will activate your membership privileges.** By signing below, you acknowledge and agree to all terms and conditions specified in this Membership Agreement.

Stand Alone Studio Memberships	Cost	Selection
Annual Student Membership (include valid ID)	\$125	<input type="checkbox"/>
Quarterly Professional Cold Shop Membership	\$320	<input type="checkbox"/>

Gen. Studio Membership and Supplements	Cost	Selection
Annual		
Annual General Membership	\$250	<input type="checkbox"/>
+ Silver Supplement**	+\$300	+ <input type="checkbox"/> **
+ Gold Supplement**	+\$600	+ <input type="checkbox"/> **
+ Professional Supplement**	+\$3000	+ <input type="checkbox"/> **
Monthly		
Warmsider Membership: Half**	\$135/mo	+ <input type="checkbox"/> **
Warmsider Membership: Full**	\$265/mo	+ <input type="checkbox"/> **
Flameworking Membership: Standard**	\$150/mo	+ <input type="checkbox"/> **
Flameworking Membership: Plus**	\$240/mo	+ <input type="checkbox"/> **
Flameworking Membership: Unlimited**	\$800/mo	+ <input type="checkbox"/> **

**Requires General Membership for Access

Name:	Signature:	Date:
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Automatic Payment Agreement

IMPORTANT, PLEASE READ:

Because certain aspects of your membership privileges rely upon utilizing the new online system, there is no longer an option to skip automatic payments. Your payment method will be charged at sign-up, and will automatically renew at the corresponding annual or monthly interval.

Memberships are non-refundable, and remain valid for the duration of the membership year.

Public Glass Reserves the right to terminate this membership agreement at any time.

Agreement:

I, _____, agree to the above stated payment terms in their entirety.

Signature:	Date:
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SHOP RULES

I agree to read and adhere to the Shop Rules whenever I am in the shop. Current shop rules can be found posted within each shop or on the Public Glass website. Violations of said rules may be grounds for termination of membership or privileges at Public Glass at the sole discretion of PG Staff.

Signature:	Date:
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MEMBER CONTACT INFORMATION

Print Name:
Address:
City, State, Zip:
Email:
Phone: (H) (W) (C)
Emergency Contact Name and Relationship:
Emergency Contact Phone Number:

VOLUNTEER SKILLS Our community of volunteers is our greatest asset. We need your help to keep moving PG in the right direction and want to be certain that we are best able to utilize the talents of each person.

Please list any pertinent skills for our consideration in fulfilling your volunteer hours (i.e., administrative, marketing, legal, IT, grant writing/ fundraising, graphic design, equipment maintenance, etc.):
