



## PUBLIC GLASS 2010/2011 MEMBERSHIP PROGRAM

Welcome all,

Attached is the Public Glass 2010/2011 membership information guide and application. We are very pleased to announce that membership fees have remained the same as last year. After reviewing the information on pages 2 & 3, kindly refer to pages 4 through 6 and complete the following sections:

- **Membership Application**
- **Locker Rental** (annual)
- **Signup for any of the frequent renter programs**
- **Donation Area** (all donations are tax deductible, PG is a 501(c)3 organization)
- **Contact Information** (must be filled out completely for application to be accepted)
- **Waiver of Liability and Shop Rules** (must be filled out completely if you would like to use the facility in the 2010-2011 membership year)
- **Shop rules acknowledgement**
- **Credit Card Authorization** (must be filled out if you wish to be auto charged for your rentals)

If you just want to print out the membership form, fill out and print pages 4, 5, & 6 and return them to Public Glass by any of the following means:

- Email scanned images to [admin@publicglass.org](mailto:admin@publicglass.org)
- Email a pdf with electronic signatures to [admin@publicglass.org](mailto:admin@publicglass.org)
- Drop them through the mail slot into the Public Glass office
- Mail to Public Glass, 1750 Armstrong Ave., San Francisco, CA 94124

*Membership dues must be paid when the membership form is filed*



## PUBLIC GLASS 2010/2011 MEMBERSHIP GUIDE

**Annual Membership Fee: \$250**

### Membership Benefits

- Reduced Hot Shop and Warm Shop rental rates
- Unlimited Cold Shop usage
- 10% discount on all classes signed up for between July 1, 2010 and June 30, 2011.
- Funding capital and maintenance improvements at Public Glass
- Being a member of San Francisco's Center for Glass Art
- Access to the facilities during the hours of 9am – 9:30pm

### Membership Responsibilities

- Follow all shop rules
- All rentals must be paid for the same day you book the rental unless otherwise specified by management
- Keep your payments for rentals or other services current
- Help keep all Public Glass shared areas clean and presentable
- Be safe and work safe at Public Glass
- Promote Public Glass and its programs
- Respect and help other renters, students, members and visitors
- Attend one safety workshop class at Public Glass a year. This is a new requirement to keep everyone up to date on safety procedures each year
- Have fun

**Member Rates** – The basic membership gives you the following benefits

- \$140 per slot in the Hot Shop
  - Includes 25lbs glass and usage of shared glass blowing tools. There will be a \$1.25/lb charge for glass beyond 25 lbs.
  - Includes half of a top-loading annealer or 1/3 of a front-loading annealer and standard thermal cycle time
  - any extended cycles must be approved by staff. Extended profiles beyond 14 hrs. will be charged \$50 for an additional day.
  - The cost to rent an entire annealer is \$50 per day. Any profile over 14hrs will be billed for an additional day.
- \$10/hr for Lampworking
- \$70/24 hr run of a kiln in the Warm Shop
  - Subject to availability
  - Some kilns may have an additional cost because of size
- no cost for Cold Shop usage
  - Cold Shop usage requires taking an orientation class before use



## Frequent Renter Programs

**WARM SHOP Program Cost: \$262.50/month** includes:

- shelf storage
- shared office storage
- common work area access 24hrs a day
- 4 kiln firings/month
- \$10/hr lampworking shop usage

### HOT SHOP FREQUENT RENTERS PROGRAMS

**Gold Program Cost: \$600** includes:

- every slot @ \$120/slot
  - cancellations or changes require 2 business days (Monday – Friday)
- per month billing available

**Silver Program Cost: \$300** includes:

- every slot @ \$130/slot
  - cancellations or changes require 2 business days (Monday – Friday)
- per month billing available

### Non-members

- \$160 per slot in the Hot Shop
  - Includes 25lbs glass and usage of shared glass blowing tools. More glass may be available for an additional fee depending on schedule.
- \$20/hr for Lampworking
- \$100/24 hr run of a kiln in the Warm Shop
  - Subject to availability
  - Some kilns may have an additional cost because of size
- \$25/hr charge for Cold Shop usage
  - Cold shop usage requires taking an orientation class before use
- Non-Members may not have unsupervised access to any part of the facility. Supervision will be monitored and defined by management.
- Non-Members must sign liability waiver, pay in advance for all services or rentals, and sign the shop rules document before entering shop area



# PUBLIC GLASS 2010/2011 MEMBERSHIP APPLICATION

## MEMBERSHIP APPLICATION for \_\_\_\_\_ (Member Name)

Please fill out the following membership application and return it to Public Glass with payment. You will find a liability waiver and credit card authorization form on following page that must be filled out before you rent your first slot. After January 1, 2011 there is a 50% discount on fees.

Student Membership \$125.00 \_\_\_\_\_

- \$25 off any one-day classes, \$50 off multi-day classes
- 10% off cold working orientation so that you can work in cold shop (cold shop usage is free for objects made at PG after the orientation)

PG Membership \$250.00 \_\_\_\_\_

- Rent Hot Shop at member rates after approval by qualified instructor
- Rent Warm Shop at member Rates after approval by qualified instructor
- Use Cold Shop after orientation class
- Use shop equipment onsite while renting slots or firing.
- 10% off on all classes

**Your Membership Fees Total** \$ \_\_\_\_\_

Locker Rental	Locker # (or #s)	Cost
	_____	\$130/yr _____
	_____	\$130/yr _____
	_____	\$130/yr _____

Total \$ \_\_\_\_\_

### Frequent Renter Programs

Warm Shop Frequent Renter Program \$262.50/mo \_\_\_\_\_

### Hot Shop Frequent Renter Program

Gold Program • \$600/yr, slots @ \$120/slot	\$600.00
Silver Program • \$300/yr, slots @ \$130/slot	\$300.00

### Rental Incentive Program Total Fees

(Indicate the one(s) you want and include additional charges if necessary) \$ \_\_\_\_\_

Donation (tax deductible donation to Public Glass) \$ \_\_\_\_\_

**Grand Total (all membership fees are 50% off if joining after January 1, 2011)** \$ \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Please continue to NEXT PAGE**



## YOUR CONTACT INFO

Name \_\_\_\_\_

Address \_\_\_\_\_

Address #2 \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Email \_\_\_\_\_

Phone (Day) \_\_\_\_\_

Phone (Night) \_\_\_\_\_

Phone (Mobile) \_\_\_\_\_

## WAIVER OF LIABILITY

I have been informed of the proper use and handling of glass studio equipment and materials. I agree to follow the safety practices explained to me and take full responsibility for my safety.

I understand that working with or participating in activity around glass, hot glass, glass melting furnaces, glass torches, glass reheating devices and other related equipment involves risk of injury.

Because I want to learn about hot glass and hot glass studio activity, I am willing to assume the above risks. I agree not to sue **PUBLIC GLASS** or any of its representatives, managers, directors, employees, instructors, assistants, sponsors, other participants, or anyone else on account of any physical or other type of injury I may sustain due to any of the above person's or entity's negligence. I also agree not to sue for injury sustained on account of my own negligence.

Finally, I understand that my participation in the programs and use of the facility are a recreational activity and not for a vocational purpose.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Consent of Parent or Guardian: \_\_\_\_\_

Print Name: \_\_\_\_\_

## SHOP RULES

I agree to read and adhere to the Shop Rules whenever I am in the shop. Current shop rules can be found posted in the entrance to the hot shop or on the Public Glass website.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Please continue to NEXT PAGE**



## Credit Card AUTHORIZATION

Please fill out the following information and sign to authorize Public Glass to bill your credit card for facilities and equipment rentals. If you prefer not to do this, all payments are due within 24 hrs. Studio and other space rentals are due on the 1<sup>st</sup> day of the month. A \$25 administrative fee may be added to any late payments.

I hereby authorize Public Glass to keep my credit card (below) on file and to bill me for all services and rentals of facilities and equipment that I use. I also authorize Public Glass to keep the credit card # securely within EZ Facility or another online billing too in order to automate payment.

CC Type (circle):                      Visa                      MC

CC #	Expiration Date	Code
Print Name		
Sign Name	Date	

**Please drop off or mail to: Public Glass, 1750 Armstrong, SF, CA 94124**